

Open Position

Title:	Experiential Education Director	Supervises:	Experiential Education Trip Leaders
Reports to:	Head of School	FLSA Status:	Exempt
When Needed:	Immediately	FTE:	Full Time, Year-round

Seattle Waldorf School is seeking an engaging, competent, and compassionate Experiential Education Director to lead an established High School Experiential Education Program and expand it into middle school and lower grades. We are looking for someone who can work effectively as part of a team and independently. We need a leader who understands best practices in experiential education, who is interested in collaborative and multidisciplinary approaches, and who is passionate about working with students. We are looking for staff and faculty who share our belief that a culturally rich and inclusive school community provides students with the best possible environment for a quality education. Seattle Waldorf School offers an excellent benefits package, opportunities for professional development, and an extraordinary work environment.

Who We Are:

At Seattle Waldorf School, students become creative problem-solvers—imaginative thinkers who journey toward intellectual excellence, human compassion, and artistic skill. Our modern curriculum is rooted in tradition—for children 18 months to 18 years. We lead students on a joyful journey that fosters critical thinking, synthesis, and creativity. We are privileged to employ some of the most highly trained Waldorf teachers in the country. Founded in Seattle in 1980, we are the only Preschool–Grade 12 Waldorf School in Washington. **Our Mission:** Daily we strive to inspire learning, courage, and joy in the developing human being.

Job Summary: Under minimal supervision, is responsible for all aspects of the Experiential and Outdoor Education programs at the school.

Specific Responsibilities:

- Develops curriculum for experiential learning program
- Teaches outdoor skills and environmental education
- Hires, supervises, and trains experiential education faculty
- Provides risk management oversight and trainings
- Networks with peer schools and partner organizations
- Plans and conducts outreach events for the school
- Plans faculty retreats
- Teaches related courses
- Plans additional programming (summer, breaks, international)
- Models a culture of flexible, continuous learning for students
- Establishes and cultivates community relations by maintaining open and candid dialogue with all of the school's constituencies
- Is familiar and complies with all policies and regulations as put forth in the school's documents
- Vigorously engages in professional development through teacher In-Service Days, Preview Days, Review Days, and conferences as determined in conversation with the Grade School Director
- Because safety and security are everyone's responsibility, takes all necessary and reasonable precautions to protect students, faculty, staff, equipment, materials, and facilities
- Performs other duties as assigned

This description is intended to describe the general content of and requirements for the performance of this position. It is not to be construed as an exhaustive statement of duties, responsibilities, or requirements.

Education & Experience:

- Bachelor's degree from an accredited four-year college or university required* (ideally in environmental education, recreation, or a related field)
- Advanced Wilderness First Aid (WFR or above) required*
- 2–5 years' supervisory experience
- 2–5 years' high school teaching experience
- 2–5 years' school administration experience
- 2–5 years' outdoor education leadership experience
- Experience at an independent school preferred
- Familiarity with Waldorf education strongly preferred
- Culturally Responsive Teaching experience preferred

**Candidates who do not have a required degree/certificate may be considered with a commitment to complete them within a specified length of time from start of employment.*

Required Knowledge, Skills, & Abilities:

- Commitment to excellence in teaching, parent education and dialogue, self-development, and collegial cooperation
- Strong organizational skills
- Strong supervisory skills
- Knowledge of Leave No Trace and Wilderness Safety principles
- Excellent written and verbal communication skills
- Ability to work in a hands-on team environment
- Possessing a level of cultural competency necessary for working with a diverse population in an inclusive and equitable community
 - We have a diverse student body, and we want all our teachers to have the skills necessary to ensure that their classrooms are safe, inclusive places for everyone
 - We seek a teacher who is aware of the racial, socio-economic, gender, and other inequities present in education, and actively works to eliminate these in the classroom
- Ability to work efficiently in a Microsoft Windows or Mac environment using Office, Google Suite, Zoom, common automated systems for record-keeping, and confidently learn new technology
- Ability to maintain confidential information
- Ability to work and communicate well with all levels of faculty and staff
- Ability to work and communicate well with students and their parents
- Flexibility, maturity, and a sense of humor
- High level of physical fitness required to lead and manage students and faculty in a wilderness setting
- Ability to travel on weeklong trips, occasionally back-to-back
- Ability to drive oversized vehicles for up to four hours
- Ability to commute locally (between campuses and local businesses)
- Ability to operate a trailer

To Apply: Interested candidates should respond immediately by email with a letter of interest, resume, and employment application, available on the school website at: <http://www.seattlewaldorf.org/careers/>

Thank you for your interest in Seattle Waldorf School and this position. Position open until filled. No phone calls or drop-ins please.

www.seattlewaldorf.org