



## Open Position

<b>Title:</b>	Early Childhood Assistant Instructor	<b>Pay Rate:</b>	\$24 per hour
<b>Reports to:</b>	Summer Camp Director	<b>FLSA Status:</b>	Non-Exempt
<b>When Needed:</b>	Summer 2022 (June–August)	<b>FTE:</b>	Hourly, 20–30 hrs/wk

Seattle Waldorf School is seeking an enthusiastic, engaging, and compassionate **Early Childhood Assistant** instructor to support a group of students **3–6 years old** in loosely structured Summer Camp activities five days per week, 12:00 p.m.–5:30 p.m., from June 27 through August 5, 2022. The EC Summer Assistant will be responsible for facilitating small- and large-group activities that foster creativity, play, and community connection.

We are looking for someone who can work effectively as part of a team and independently. We need a compassionate and communicative educator who understands best practices in early childhood teaching, is interested in collaborative and creative approaches, and who is passionate about social-emotional development and Waldorf education. We are looking for staff who share our belief that a culturally rich and inclusive camp community provides students with the best possible environment for quality education.

### Program Description:

Seattle Waldorf Summer Camp is designed for families who may need care in between their own adventures. We will be offering exciting themes each week based on the senses. This program is a part of Seattle Waldorf School offerings and will abide by the rules and regulations of Seattle Waldorf School. Programming will take place at the Seattle Waldorf School Meadowbrook campus indoors and outdoors.

### Who We Are:

At Seattle Waldorf School, students become creative problem-solvers—imaginative thinkers who journey toward intellectual excellence, human compassion, and artistic skill. Our modern curriculum is rooted in tradition—for children 18 months to 18 years. We lead students on a joyful journey that fosters critical thinking, synthesis, and creativity. We are privileged to employ some of the most highly trained Waldorf teachers in the country. Founded in Seattle in 1980, we are the only preschool through grade 12 Waldorf school in Washington. At Seattle Waldorf School we are committed to creating a community that is inclusive for all faculty, staff, families, and students, especially those who have been impacted by racism and oppression, and to create a culture that supports racial equity and gender inclusion by changing our existing systems and practices.

**Our Mission:** Daily we strive to inspire learning, courage, and joy in the developing human being.

**Job Summary:** Under minimal supervision, provides an optimal Summer Camp experience for children ages 3–6.

### Specific Responsibilities:

- With direction from Camp Director(s) and supervisor, maintains a consistent schedule for our youngest campers
- Supervises camp activities in collaboration with Lead Instructors and Counselors in Training
- Facilitates engaging arts, storytelling, and play activities with campers
- Participates in and facilitates supervision as needed during camp start and end times
- Leads children by example and adheres to school policies
- Provides and maintains a warm and positive environment while establishing and managing school rules and regulations
- Observes student behavior and implements appropriate behavior management techniques
- Cares for and protects the safety of the students and is versed in emergency and disaster procedures
- Appropriately identifies and responds to any emergency

*This description is intended to describe the general content of and requirements for the performance of this position. It is not to be construed as an exhaustive statement of duties, responsibilities, or requirements.*

- Understands and communicates COVID-19 health and safety protocols to students, staff, and parents/caregivers, and ensures compliance
- Accepts guidance and supervision
- Performs other duties as assigned

**Preferred Education & Experience:**

- Two years of related experience in Early Childhood Education and/or training in teaching or child development; or equivalent combination of education and experience
- Waldorf training preferred
- Current CPR and First Aid certification required\*  
*\* A CPR and First Aid course will be offered at no charge in June for all camp employees who need the training and are available to attend on the date offered.*

**Required Knowledge, Skills & Abilities:**

- Understanding of child and youth engagement and development, or teaching
- Understanding of, and experience with, Social-Emotional Learning and Behavior Management Strategies
- Understanding of or interest in Waldorf education
- Commitment to excellence in teaching, self-development, and collegial cooperation
- Strong organizational skills
- Excellent written and verbal communication skills
- Ability to work in a hands-on team environment
- Possessing a level of cultural competency necessary for working with a diverse population in an inclusive and equitable community
  - We have a diverse student body, and we want all our teachers to have the skills necessary to ensure that their classrooms are safe, inclusive places for everyone
  - We seek a teacher who is aware of and actively working to rectify educational inequities related, but not limited to, racial identity, socio-economic status, gender identity and expression, and disability
- Ability to work efficiently in Google Suite, common automated systems for record-keeping, and confidently learn new technology
- Ability to maintain confidential information
- Ability to work and communicate well with all levels of faculty and staff
- Ability to work and communicate well with students and their parents
- Flexibility, maturity, and a sense of humor
- Ability to lift up to 30 pounds
- Ability to work outside in all weather

If that sounds like you, we would love to hear from you.

**To Apply:** Interested candidates should respond immediately by email to [careers@seattlewaldorf.org](mailto:careers@seattlewaldorf.org) with a letter of interest, resume, and employment application, available on the school website at <http://www.seattlewaldorf.org/careers/>

Thank you for your interest in Seattle Waldorf School and our Extracurricular Programs.

Position open until filled. No phone calls or drop-ins, please. [www.seattlewaldorf.org](http://www.seattlewaldorf.org)